

Policy 8.0

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Policy Area: STUDENTS

Subject Area: Equal Educational Opportunity

Specific Subject:

Subject Component:

Effective Date: Spring 1989

Revised Date: Spring 2001; Spring 2008

Number: 08

Number: 08. 1

Number:

Number:

1. No person associated with College of Education shall discriminate on basis of age, ethnicity, handicap, parental status, marital status, race, national origin, religion, gender, veteran status or sexual orientation.
2. Each student in College of Education shall be accorded all benefits, privileges, and opportunities afforded by university based upon individual merits, accomplishments, and needs.

Policy Area: STUDENTS

Subject Area: Students' Role in Advisement Process

Specific Subject:

Subject Component:

Effective Date: Spring 1989

Revised Date: Spring 2001

Number: 08

Number: 08. 2

Number:

Number:

Reviewed Date: Spring 2008

1. Students are expected to assume a major responsibility in advisement process. It is responsibility of student to read information regarding program requirements and changes as well as course offerings that are posted and distributed.
2. Certification requirements change routinely and students have responsibility of conferring with their advisor to maintain an awareness of changes in program requirements.
3. Certification requirements are established by KEPSB and these requirements change and may supersede statements in previous MSU catalogues or College of Education Policy Manual.

Policy Area: STUDENTS
Subject Area: Student Membership on Committees
Specific Subject:
Subject Component:
Effective Date: Spring 1989
Revised Date: Spring 2001

Number: 08
Number: 08. 3
Number:
Number:

Reviewed Date: Spring 2008

1. A student representative shall be on appropriate standing committees in College of Education.
2. Each department shall have student representatives on curriculum, program, and policy committees.

Policy Area: STUDENTS
Subject Area: Student Organizations
Specific Subject:
Subject Component:
Effective Date: Spring 1989
Revised Date: Spring 2001

Number: 08
Number: 08. 4
Number:
Number:

Reviewed Date: Spring 2008

1. Each department should encourage development and implementation of student professional organizations.
2. Each student organization shall have a faculty sponsor who will supervise and encourage selected activities.
3. Students will not be required to join student organizations nor will such membership affect grading practices.

Policy Area: STUDENTS
Subject Area: Student Behavior
Specific Subject: Care of University Property
Subject Component:
Effective Date: Spring 1989
Reviewed Date: Spring 2001; Spring 2008

Number: 08
Number: 08. 5
Number: 08. 5A
Number:

Any student, organization, or group of students participating in activities resulting in the destruction, defacing, or removing of university property shall be subject to disciplinary action and liability for the cost of restoring the property.

Policy Area: STUDENTS

Number: 08

Subject Area: Student Behavior

Number: 08. 5

Specific Subject: Ethical & Professional Behavior

Number: 08. 5B

Subject Component:

Number:

Effective Date: Spring 1989

Revised Date: Spring 2001

Reviewed Date: Spring 2008

1. Each department shall require students to become familiar with ethical and professional standards related to their professions.
2. Each department shall monitor student compliance with ethical and professional standards in various program components.
3. Students will be required to complete a Declaration of Eligibility for Admission to Teacher Education and Admission to Student Teaching.

Policy Area: STUDENTS

Number: 08

Subject Area: Student Behavior

Number: 08. 5

Specific Subject: Disrupting Educational Process

Number: 08. 5C

Subject Component:

Number:

Effective Date: Spring 1989

Revised Date: Spring 2001

Reviewed Date: Spring 2008

Any student who participates in or encourages activities that are disruptive of educational process may be subject to disciplinary action. Behavior which disrupts educational process includes, but is not limited to:

1. conduct that threatens health, safety, or welfare of others;
2. conduct that may potentially damage property;
3. illegal activity;
4. conduct that interferes with or hinders orderly administration of college-related activities.

Policy Area: STUDENTS

Subject Area: Grievance

Specific Subject:

Subject Component:

Effective Date: Spring 1989

Reviewed Date: Spring 2001; Spring 2008

Number: 08

Number: 08. 6

Number:

Number:

Students are to utilize same grievance policies and procedures afforded faculty and staff established by university policy. See policy 3.1E (of this manual) for a description of these policies and procedures.

[See Appendix A for Filing a Grievance form.]

Policy Area: STUDENTS

Subject Area: Illness or Injuries Occurring in Class

Specific Subject:

Subject Component:

Effective Date: Spring 1989

Revised Date: Spring 2001

Number: 08

Number: 08. 7

Number:

Number:

Reviewed Date: Spring 2008

First Aid and Safety Information

Accidents

1. In case of illness or an accident involving a student, medical assistance should be secured (if needed) as soon as possible. It may be necessary to personally take student to University Clinic on ground floor of Wells Hall.
2. File a written report with chairperson as soon as possible.

Medication

Medication shall not to be administered by faculty.

Policy Area: STUDENTS

Subject Area: Student Records

Specific Subject:

Subject Component:

Effective Date: Spring 1989

Revised Date: Spring 2001; Spring 2008

Number: 08

Number: 08. 8

Number:

Number:

(These policy statements implement revised Section 438 of General Education Provisions Act of 1974, also known as Privacy Rights of Parents and Students Amendment.)

College of Education is custodian of many types of student records and as such has a substantial duty to protect confidentiality of this information. As a general rule, unless granted permission by student, college will release only general information about its students such as address, telephone number, college major, classification, and graduation date, if applicable.

Disciplinary, counseling, medical, financial, and other personal information shall not appear on official academic records. No academic records will be disclosed without student's written permission, except under legal compulsion or if withholding of such information could endanger individual or other members of society. Students shall, upon request, have free and open access at reasonable times and under reasonable conditions to their records that would normally be transferred to other schools or to third parties.

Students shall have right to challenge accuracy of information contained in their records, such as an incorrectly recorded grade or test score, and may appeal such inaccurate contents to custodian of those records. If agreement cannot be reached between records' custodian and student, student may initiate grievance procedures described in College of Education Policy Manual, Sections 3.1E and 10.1.

All student records are available for official use and are available to authorized college personnel who demonstrate a need to know.

Nothing in this policy statement takes the place of university or collegiate policies dealing with grade appeal procedures.

All policies related to student records will be consistent with the universities related to compliance with FERPA.

Policy Area: STUDENTS

Subject Area: Graduate Assistants

Specific Subject: Grade Point and Maximum Load

Subject Component:

Effective Date: Spring 1989

Revised Date: Spring 2001

Number: 08

Number: 08. 9

Number: 08. 9A

Number:

Reviewed Date: Spring 2008

College of Education shall follow latest university policy for Graduate Assistants' grade point and maximum load.

Policy Area: STUDENTS

Subject Area: Graduate Assistants

Specific Subject: General Policies

Subject Component:

Effective Date: Spring 1989

Number: 08

Number: 08. 9

Number: 08. 9B

Number:

Revised Date: Spring 2001

Reviewed Date: Spring 2008

College of Education shall follow latest university general policies for graduate assistants.

Policy Area: STUDENTS

Number: 08

Subject Area: Maximum Load for Fulltime Undergraduate and Graduate Students

Number: 08. 10

Specific Subject:

Number:

Subject Component:

Number:

Effective Date: Spring 1989

Revised Date: Spring 2001; Spring 2008

College of Education shall follow latest university policy for maximum load of fulltime undergraduate and graduate students.