

# Murray State University - College of Education

## CAC Meeting Minutes

2/19/2013

**Present:** Jo Robertson, Ginny Richerson, Renee Campoy, Alesa Walker, Robert Lyons, Ron Milliner, W.A. Franklin, David Whaley, Tami Dandeneau, Trish Lofton (Recorder)

### **Welcome/Setting of Agenda**

Dr. Whaley welcomed everyone and called the meeting to order. The CAC members reviewed and approved the agenda with the following additions: Quotes for student computer lab renovation.

### **Search Updates:**

- Dr. Lyons: The ECE Chair search closes on March 11<sup>th</sup>. He has received approval to fill all retirement lines (Dr. Novak - School Admin, Dr. Basile – reclassified faculty for Student Affairs). The search for Postsecondary faculty position has been approved and will close April 5<sup>th</sup>. Dr. Lyons will chair this search committee.
- Dr. Richerson: CTE position search closes soon. Has not received permission to change Pat Seiber's line to a tenure-track line.
- Dr. Robertson: The Education Foundations position has closed. The search committee has reviewed the applications and will rank the applicants.
- Dr. Walker: Debbie Carter is temporarily filling in for Debbie Sawyers while she is on personal leave.

### **K12 Connect Update:**

Rebecca Feldhaus and Gina Winchester will make a presentation at the March 19th CAC meeting regarding K12 Connect. It will be important for the COE to partner well with K12 Connect in order to be mutually successful. Several initiatives need to be developed with K12 Connect to show success. As part of the discussion, Dr. Whaley stated a meeting will be scheduled to research the possibility of a new master's degree that will be more heavily discipline-specific. Dr. Ronda Dunn will be also a part of this meeting to share WKU experiences as well as Dr. Campoy and Dr. Lyons.

### **Ed.D. Update:**

Dr. Wyatt researched and reviewed 100 doctorate programs to find the best elements that would fulfill the P-20 leadership requirement. This program will be an Ed.D. in P-20 and Community Leadership. The curriculum will not be traditional but will address the needs of the region. It will contain a five- chapter dissertation attached to the program as well as the requirements for clinicals. Admission to the program will be established on a point basis. There will also be a Master's in Student Affairs program that will be presented for full accreditation. It will also be closely connected to the doctorate program. Dr. Lyons stated an open house will be held to showcase the program. The initial 60 hours of the program will be submitted at the next PRC meeting. Drs. Wyatt and Lyons will also be making a presentation to MSU administration to present the new program.

### **Faculty CV Compliance:**

The deadline for faculty to submit current CVs to the Dean's office has passed. The CVs need to be submitted immediately. This applies to all faculty and adjuncts who taught classes in fall 2012 and spring 2013. The departments are responsible for the collection and submit them to the Dean's office. Dr. Campoy agreed to follow up with the department chairs on Monday, February 11th.

### **Teacher Principal Evaluation System (TPES)**

Drs. Walker and Lyons reviewed graduate and undergraduate perspectives that address the TPES. A small committee will be developed to address the integration. Teacher candidates need to be prepared for being evaluated and principals need to be ready to evaluate the teachers according to the ten state standards. Dr. Lyons agreed to lead the graduate committee while Dr. Walker leads the undergraduate committee. Dr. Walker stated she would contact Marshall County to schedule a walkthrough of their implementation since they are piloting the program. Dr. Robertson stated that this

system has not been developed for IECE and library media. Addressing the TPES would be a possible partnership with K-12Connect. Dr. Lyons stated the TPES will also be addressed in the new Ed.D. program. Currently, the evaluation system is being piloted in a few districts. During the next academic year, 10% of the school districts will roll out the program, then the following year, all schools will use the system. Faculty are currently struggling with some major developments like co-teaching, 200 field hours, and several other items that are taking place. Dr. Whaley asked how the COE would evaluate the success of this program. Dr. Walker stated the employer survey could show data on the success. Dr. Lyons suggested revisiting a plan to visit schools and examine how the plan is being implemented. It can then be demonstrated to faculty on how to embed the information in coursework. Dr. Campoy expressed concern over KDE slowing the process of TPES and the COE putting additional workload on the faculty. Dr. Lyons stated the COE should continue the process in the event KDE does not change their deadline and cause the COE to fall behind. Dr. Robertson requested the committees include early childhood. Drs. Walker and Lyons will get information back to CAC before the March 19th CAC meeting so input can be gathered.

As part of the discussion, Dr. Robertson recommended hosting a student teacher reception in May as well as reception for all education students in the fall semester. The CAC agreed to host the receptions. The Dean's office will coordinate the efforts.

#### **Adjunct Award:**

Dr. Lyons made a suggestion to create an adjunct award to show appreciation for their hard work. Follow-up will be taken from the Dean's office.

#### **TES Transportation Costs:**

Dr. Walker stated that through the BPR, the TES transportation costs were reviewed. Several courses have a transportation fee attached to them. The fees are used to cover all of the transportation costs for students. Currently, there is no fee collected from students that enroll in MID 395. Once the student transportation costs are paid, the remaining amount is used to cover observation travel. There is a concern that TES is charging a fee to transport students to sites when no funds are provided for student transportation for other outside travel to districts. Current policy states that students will be provided transportation to all field experiences but are only provided transportation in group settings, not individual travel. Dr. Whaley stated a need to discuss the fees and develop a process for writing a course fee proposal.

#### **Presenter from Technology Day:**

Mr. Milliner requested to postpone this topic.

#### **Student Computer Lab Proposal**

Mr. Milliner presented a draft redesign of the student computer lab. The new layout could house 40 computer stations. After discussion, the CAC will revisit this issue to discuss how funding will be secured to proceed with the project. The CAC agreed that new computers would not be purchased at this time. Dr. Whaley suggested keeping the proposal on the front burner in the event carry-forward funds are received.

#### **Twitter Issues:**

A COE student was involved with the MSU Twitter issues surrounding racial parody accounts. Drs. Campoy and Walker addressed the issue with the student. Issues such as this should be considered a social media issue. Dr. Walker suggested including a statement in the Policy Handbook regarding social media. Dr. Walker recommended establishing a committee to develop a policy/statement. Committee members are Dr. Walker, Ms. Lofton, Mr. Milliner and Dr. Richerson.

#### **Final Comments:**

Dr. Whaley thanked Mrs. Dandeneau for working with the departments on their budget sheets. Melanie Brooks will be planning a meeting with the department chairs, Dr. Whaley and Bob Jackson. She will contact those involved when a date has been confirmed.

**Next CAC meeting topics:**

- Development update
- Co-teaching update
- Student advisory committee
- External advisory committee

**Adjournment**

Dr. Whaley adjourned the meeting at 2:55pm.  
Minutes respectfully submitted by: Trish Lofton