

# Murray State University - College of Education

## CAC Meeting Minutes

3/19/2013

**Present:** Jo Robertson, Ginny Richerson, Renee Campoy, Alesa Walker, Robert Lyons, Ron Milliner, David Whaley, Tami Dandeneau, Trish Lofton (Recorder)

**Absent:** W.A. Franklin, Ginny Richerson, Jo Robertson

**Guests:** Rebecca Feldhaus

### **Welcome/Setting of Agenda**

Dr. Whaley welcomed everyone and called the meeting to order. The CAC members reviewed and approved the agenda with the following additions: Proposal from Dr. Lyons.

### **Updates:**

#### **1) Searches**

- The ECE Department Chair search closed on March 19th. The search committee is meeting Thursday, March 28th to screen the list. The applications will be evaluated and the committee will decide how to proceed with the next steps.
- Several applications have been received for the School Administration position.
- Many diverse applications have been received for the International Education/Student Affairs position.
- Approximately 13 applications have been received to date for the Postsecondary Education position.
- The CTE faculty search committee will be interviewing two candidates on April 9th and another date close to April 20th.
- Approval has been received to advertise the Middle School faculty position.

#### **2) President Dunn's contract renewal:**

The CAC briefly discussed the Board of Regent's decision to not renew President Dunn's contract. He does have the option to take a position in the COE if he decides to remain at the university. He would assume a position as a full-time faculty member in the ELC department.

#### **3) BPR:**

As a result of the Board of Regent's action on the BPR recommendations, TQI was only required to give up \$100,000, instead of the previous amount of \$200,000. The Regents also deferred decisions on all items related to increased student fees until further research is done. A main topic of discussion with the Regents was carry-forward funds. The colleges have not received any of the 2011-2012 carry-forwards. The CAC members discussed options in spending anticipated COE carry-forwards. Through a renovation account established several years ago, Mrs. Dandeneau and Dr. Campoy have saved approximately \$95,000. They have also identified several projects that will be funded through this account. The funds will completely cover all the renovations. Future plans include several painting projects as well as new tile/carpet throughout the building. There was also a brief discussion of renovating the student lab. The technology committee will need to discuss this renovation project if there alternative plans. By the next CAC, a decision will be made about the student computer lab renovation.

### **Rebecca Feldhaus, Coordinator for Regional Outreach and K12 Connect**

Ms. Feldhaus stated the purpose of her job is to collect best practices across the region and state then identify programs that could be funded through Regional Outreach. K12Connect would be able to provide publicity for selected programs. Future plans include outreach to private schools in addition to public schools. Superintendents also participated in a roundtable discussion with Dr. Dunn. Ms. Feldhaus reported superintendents expressed interest in more math and science training for their teachers. They are also requesting more night classes so teachers can earn their

master's degree in non-work hours. Dr. Whaley suggested that K12 Connect could assist with providing support services for school districts as they implement the new teacher evaluation system. Ongoing discussions will need to take place to figure out the best way to model and structure these meetings.

Dr. Whaley asked for input on ways to enhance communication between the COE and K12 Connect. Dr. Lyons requested a flow-through of information from Ms. Feldhaus as she meets with superintendents. It would make the communication easier between the K12 Connect and the COE. He stated that this avenue would provide support to her with their activities. If there is a development of an advisory council, Dr. Whaley requested that the COE be included.

### **Internal Incentive Grant Proposal**

Dr. Whaley presented draft faculty incentive grant guidelines for the CAC to review. He requested the CAC to consider offering four grants in the amount of \$5,000 each. The proposed projects need to be collaborative and deliverables are required. Dr. Lyons stated expectations need to be clear and perhaps reduce the number of categories. Dr. Walker expressed concern over the application due date of April 12, 2013. She stated it might be a deterrent for those wishing to apply. Dr. Whaley stated the project has until December to be completed but the funds need to be encumbered by May. The CAC agreed to proceed with the project.

### **International Experience Opportunities**

To add more international teaching opportunities for students, Dr. Whaley presented a draft Initial Site Visit Proposal Form for COE International Experience Program. This grant program is designed to provide financial assistance to faculty interested in developing new group programs where it is essential to make an exploratory visit to the study abroad site. Up to two applications for site visits would be funded at the amount not to exceed \$4,000 each. The CAC agreed to proceed with the project.

### **Other Items**

Mr. Milliner stated there are three new state technology initiatives. A new website will be created to share e-books ("A Little Bird Told Me") on best practices. All districts now have Microsoft 365 and KATE has set up a link account called KATE Help to assist with instructional technology questions from students. KATE is contemplating the purchase of a robot so elementary students can learn how basic programming. Mr. Milliner stated there is a state grant opportunity in which he would like to apply. The application would provide an opportunity to collaborate with an MSU partner as well as the technology presenter who wished to develop the social studies e-textbook. The presenter had previously inquired on collaborating with the COE to gather student input for the e-text book project. The CAC gave Mr. Milliner the approval to proceed with the grant application.

Dr. Lyons has received a request from Dr. Marty Dunham. He has proposed partnering with Dr. Barbara Washington and the Special Education faculty to create an Educational and Advanced Development Center. The center hours would be from 12pm -8pm to provide testing services to clients. COE special education and school psychology students would receive clinical experiences through these services. The center would also serve as an outreach to the community. As the next step, Dr. Lyons will provide a project summary and make a space request.

### **Items of discussion for next CAC:**

CPE Metrics Validation

### **Adjournment**

Dr. Whaley adjourned the meeting at 2:55pm.

Minutes respectfully submitted by: Trish Lofton