

Murray State University - College of Education

CAC Meeting

9/17/13

Present, Alesa Walker, Robert Lyons, David Whaley, Tami Dandeneau, Jacqueline Hansen, Barbara Washington, Renee Campoy, Rebecca Feldhaus Adams, Ron Milliner, Trish Lofton (Recorder)

Welcome/Setting of Agenda

The members reviewed the agenda. No additions were made.

Updates

- Mr. Ron Milliner: Sixteen candidates have applied for the technology position. The furniture has been ordered so the new student lab can be completed. Anticipated opening of the new lab is mid-November. The student lab will have an additional row. Mr. Milliner stated he is awaiting the outcome of the technology position employee before the web specialist position is advertised. A temporary person is has been hired to assist with college technology needs while Eric Rich is dealing with some health issues. Dr. Lyons requested that a tech worker stay to at least 6:00-6:30pm to assist with technology needs until there is more staff. Some technology issues have arisen during the night classes and there hasn't been a staff person available.
- Dr. Renee Campoy: She is working with the departments on accreditation assessments. Mr. George Patmor will be demonstrating how LiveText will help with the assessment data. Dr. Campoy will also be working with Walker to revise the documents needed for NCTQ. She assisted Dr. Xu with submission of a grant application for elementary math and science. She is also assisting Dr. Hansen and Dr. Walker on undergraduate student issues including IL certification. Dr. Campoy is also working with KDE to get TELL data for the service region schools instead of the entire state.
- Dr. Jacqueline Hansen: Dr. Hansen reported that she has gathered the IECE syllabi for the NCTQ report. The department is moving forward with a restructured Center for Environmental Education. Dr. David Allen is awaiting news for \$17,000 grant that was co-written with regional environmental education centers. The Center has also been awarded \$40,000 for STEM environmental education project. Dr. Allen has also been named a member of the Kentucky Environmental Board of Directors. Dr. Hansen is working with Cory Brown on his endowment position. He will be attending a conference that will provide him with resources to establish the Professional Development School (PDS) model within a partner school district. Dr. Hansen reported that she will be utilizing a department position to be used as a technology education specialist.
- Dr. Alesa Walker: She is submitting year-end reviews and conducting student teaching interviews. She has visited all regional campuses and held teacher orientations. Placements are being made for EDU 103, EDU 450 and other courses the require school visits. Constance Alexander will be retiring at the end of 2013. School districts have requested the hiring of a writing teacher in her place since this is a need. The PPST will be changing and is going to being aligned to the KY Common Core. The new cut scores will be less than the 25th percentile and lower than what we have now. EDU 104 is now up and running. An online course will be ready for fall 2014. FEA Day will be held on October 24th. Debbi Rogers is working with this project. Fulton Independent stated the district could not afford to send their students due to the high transportation cost. Dr. Walker also reported that she is helping to recruit districts for EDU 104.
- Dr. Robert Lyons: Dr. Marty Dunham participated in a radio interview promoting the new assessment center. Dr. Lyons stated a public relations event will be held to kick-off the opening of the center. CACREP site visit will be on December 4th to review the counseling program. Once the counseling program is accredited, it will begin working with the assessment center. Final approval on the Ed.D and master's program should be received from the CPE in November. Dr. Meg Crittenden on PGES committee. The ELC department is participating in the career fair and has scheduled ads to run in the career fair booklet. Dr. Tommy Pharis and Dr. Richard Dobson is participating in KLA. Dr. Alan Bakes is the president-elect and an MSU alumnus is president of state counseling organization.
- Mrs. Trish Lofton: Several public relations pieces have been published in Roundabout Murray as well as local media. She has made updates and revisions to the COE website and worked on Educator's Day.
- Mrs. Rebecca Feldhaus Adams: Regional Outreach is conducting a Twitter campaign to reach 300 followers. She has met with Dr. Tim Miller and is pleased with his feedback regarding the K-12Connect projects. Funding for K-12Connect has been secured through the end of the fiscal year. Travel expenses will be covered so schools can send students to the MSU Shakespeare festival. Dr. Miller is also very supportive of bringing younger students on campus through programs funded by K-12Connect. Upcoming activities: Construction Career Day is Thursday, September 19th, JMC Day is Friday, September 20th and the Student Leadership Academy will be held on November 9th.
- Mrs. Tami Dandeneau: Renovations are moving along. Flooring has been laid for the new student lounge, administrative assistant area, multipurpose room, kitchen, and the Dean's suite. She is researching additional benches for the hallways. She reported that the college has additional funds that could be used for the assessment center. She is also looking at

purchasing a quick charger station for students to use in the lounge. The CAC agreed it was a good idea to purchase the charger. Schedules are due very soon to the Provost office very soon. She requested the department chairs review the overloads and make sure web/off-campus sites are funded through Continuing Education.

- Dr. Barbara Washington: The CTE search had 8 applicants at the close but the application deadline has been extended. The SED position has been posted. The department is gathering CAEP data. Dr. Bob Pervine has requested a 1/2 semester teacher leader cohort. Mrs. Amy Cathey will be recruiting for CTE at Construction Day. She will be working with Megan Pember of the COE Recruitment and Retention Center. A meeting has been scheduled to reinstate the CTE Master's program as printed in the 2010 bullet. Pam Matlock has been selected as President and Dr. Washington as President-Elect of the Kentucky Council for Exceptional Children.
- Mr. Ron Milliner: Mr. Milliner stated this is the scheduled year for replacing computers in the classrooms. Dr. Walker requested purchasing a few projectors for iPhones. Mr. Milliner stated that ten faculty computers/docking stations were needed. The CAC agreed to purchase one wireless projector adapter for the iPhone as a sample. Mrs. Dandeneau stated there are funds available and asked Mr. Milliner to order faculty laptops. He will also review the type of computers needed for classrooms. Dr. Walker suggested adding the 2+2 sites to the technology wish list so they can have the same resources as main campus.

Faculty Vitas Online:

There has been a need to have faculty vitas posted online. Mrs. Lofton stated she could post them to the web. The department chairs should collect them and send them to her.

SB1 Training:

The members discussed several ways in which the SB1 training video could be posted online.

College-wide Emails:

There has been an abundance of requests for emails to be sent to across the college. Mrs. Kellie Harlan will be monitoring this and will only send out ones that are essential.

Remaining Topics:

Faculty Incentive Grants
International Site Visit Grants
P-20 Advisory Council

Adjournment

Adjourned the meeting at 2:30pm.
Minutes respectfully submitted by: Trish Lofton