

Murray State University - College of Education

Administrative Cabinet Meeting

4/1/14

Present: Alesa Walker, David Whaley, Tami Dandeneau, Jacqueline Hansen, Robert Lyons, Barbara Washington, Renee Campoy, Trish Lofton (Recorder)

Welcome/Setting of Agenda/Minutes

The members took a few minutes to review the agenda. There were no agenda changes. The next meeting will be held on Monday, April 7th at 8:30am.

Microsoft will no longer support Windows XP.

Updates:

Dr. Hansen - The request for hire paperwork for the KATE instructional development position and reading specialist has been processed and the announcements should be posted this week. A request for interview for the Instructional Technology faculty position has been sent. The pilot ELE 311 will soon begin.

Dr. Lyons - Approximately \$11,000 has been allocated to invest in assessment/counseling center technology. Searches have cultivated the best candidate pools to date. Many of them fall in Tier 1 for the Ed.D., MA in PSE, School Administration, and Counseling positions. New initiatives are being developed around the HDL program for international students and anticipate approval by fall. The Ed.D. curriculum is under development with approximately twenty applications being submitted. Dr. Bob Pervine stated that graduate enrollment dropped by 35% in the teacher leader program. A portion of the decrease is attributed to the University of the Columbians. A proposal has been created to boost teacher leader enrollment but it looks like it will not be implemented. On a positive note, it appears that MSU plans to match WKU for a low tuition enrollment. It is not limited to just alumni. This program would be strictly for teacher leader with a goal attached to enroll 119 new students. A promotional plan will need to be carefully laid out to reach the appropriate students. There will be 48% decrease in tuition and 35% discount in face to face courses.

Dr. Campoy - The Provost has requested a survey be conducted for undergraduate student teachers before they graduate. He requested the group to review the survey to make any necessary changes. She handed out copies of the draft surveys. The members will review the surveys and provide feedback at the next meeting. The chairs requested Dr. Campoy research whether a special set of questions could be added for each major.

Dr. Washington - She discussed an issue surrounding the approval of the MID program changes and nonr certification HPE program. PYS 681, part of the teacher leader middle school coursework will not be offered after the summer. The department does not have faculty to teach it. Dr. Washington is researching a substitute course so this issue won't arise again. It would be offered out of the COE. Two

searches in are being conducted in special education. Three candidates have been selected and plan to bring them to campus the week of April 14th. Dr. Caryn Filson will look at doing a summer independent course. The department is planning a welcome reception for her in June. All grant funds for CTE will transfer Dr. Filson.

Dr. Walker - Marshall County spring break is next week and plans to provide buses for the SED 300 field trips. Donald Shively is now Superintendent of Paducah School System. Two of the TQI positions have been closed and waiting on the interview process. The two other TQI position searches are taking place. Debbi Rogers has been working on the curriculum for EDU 104. She is working out the conflicts in how to schedule field placements that correspond with this course.

Mrs. Dandeneau - There is no new information on renovations. She requested the chairs to review the remaining department funds that could be moved to renovation accounts. Kellie Harlan is working with department administrative assistants for the college-wide faculty retirement receptions, possibly May 5th or 6th. College end-of-semester potluck will also be held in May and will recognize outstanding students.

Mrs. Lofton - The Summit planning has begun with 164 people registered. The Sparks Lecture is being held this afternoon with Justice Bill Cunningham as the guest lecturer. A new social media campaign has begun to celebrate Counseling Awareness Month. Each week in April will feature a fact about counseling along with a link to the Counseling Program website. Social media activity has grown considerably since April 2013. There was a growth of 73% in followers on the COE Facebook page with 268 followers on Twitter. Two Facebook ads were run from January - March for the Ed.D and MA in PSE program. The ads reached 130,912 people.

Dr. Whaley - July 1 is the deadline for the CDI program to get their hours for accreditation and certification. An alternate route is being developed so the students would not have to fulfill all of the practicum hours required by EPSB. It would be two tracks - one as it stands and one called SLP. If this track can be approved it will be a win for our CDI program. There is a concern that the Provost is showing some favoritism to HSHS faculty regarding the transition in order to calm the negativity. The Provost wants to create a separate page in the budget book for the departments transitioning to other colleges. Dr. Whaley is working on this issue. There will be an all college meeting to discuss transition on April 22 at noon. Legislature cut the higher education budget by 1.5% instead of the 2.5%. Dr. Whaley had a confirmation hearing to be appointed on the EPSB board. After addressing the Senate, he was confirmed.

Sabbatical Leave:

Dr. Whaley envisions one faculty member a year take sabbatical leave. The sabbatical leave application requests go through at the same time as promotion/leave. He would like the chairs to encourage eligible faculty to apply.

Robing Ceremony:

HDL began hosting a robing ceremony in fall 2013. The ceremony was very meaningful to the students. HDL plans on hosting it again in the spring. Dr. Lyons asked the cabinet if there should be a college-wide robing ceremony for other graduate programs. Each department will provide a representative to sit on a planning committee.

Assessment/Counseling Clinic:

The clinic was promoted to GT community in Paducah because of the assessments gifted students must take. This clinic is a catalyst in boosting enrollment in the school psychology program. The counseling operation would be a little more expansive with a full-time faculty and interns. Paperwork has been sent to general counsel for approval so interns can counsel clients. Because of the center, the program has more applicants than ever before. The rooms would be available for other faculty if needing a clinical room. CACREP will send notice of approval on July 1.

Merit increase/policy for faculty:

There is potentially a 1% increase in "merit" raise. It appears that next year Dr. Miller will propose a two-year plan, 1% this year, a little higher next year. The processes are not clear in how to award merit raises.

Adjournment:

Dr. Whaley adjourned the meeting 11:30. The next meeting will be on April 7th at 8:30am.

Minutes respectfully submitted by:

Trish Lofton