

**College of Education and Human Services**  
**Administrative Cabinet Meeting**  
**July 23, 2014**

**Present:** David Whaley, Tami Dandeneau, Robert Lyons, Jacqueline Hansen, Barbara Washington, Alesa Walker, Trish Lofton (recorder)

**Absent:** Barbara Washington and Jacqueline Hansen

**Welcome/Review Agenda**

Dr. Whaley welcomed the group and reviewed the agenda.

**Deans Council Meeting Review**

Discussion took place regarding the IAS course evaluation reports being available electronically. Students will continue to be able to complete the evaluations with pencil/paper. The amount for graduate assistantships has been increased. New transfers will now have holds. Degree audits will now apply for graduate students. A new Faculty Leadership Academy is being proposed for those that have an interest in a leadership position such as a department chair position.

**Organizational Chart/Values Illustration**

Mrs. Lofton presented the revised org chart with a listing of programs. She also presented a draft version of the values graphic. The chairs will take the graphic to the department meetings for their input.

**President Davies' Visit**

Will be meeting with the college on Friday, July 25. He will be taking a tour of the building and meeting with the administrative cabinet.

**Standing Committees**

At the last Transition Committee meeting, the team agreed that at-large members were going to be eliminated. Those committee members will be receiving an email to let them know they would no longer be needed on the committee. The department chairs will determine how they will fill open positions. The goal is to develop a standing committees list that will be the least disruptive to the committees but simplify it for the upcoming year while the transition is taking place. It will be reviewed during the strategic planning. Dr. Whaley proposed to leave the Admission to Teacher Education Committee and the PRC Committee as it is since its role is very defined. He also proposed to suspend the external members for the Graduate Studies Committee. It was suggested that student representatives be vacant until an agreement is determined. The group agreed to make the Diversity Committee an ad-hoc committee. Cooper Levering will now be added to the Technology Oversight Committee. External members will be suspended at this time with CDI/CLHS representatives being added. The draft new version of the Standing Committees document will be submitted to the Transition Committee.