

# **College of Education and Human Services**

## **Administrative Cabinet Meeting**

### **1/14/2015**

**Present:** David Whaley, Tami Dandeneau, Robert Lyons, Jacqueline Hansen, Barbara Washington, Alesa Walker, Kelly Rogers, Kelly Kleinhans, Trish Lofton (recorder)

#### **Welcome/Review Agenda**

Dr. Whaley welcomed the group and reviewed the agenda. He stated the agenda was fluid so members could feel free to add items to the agenda.

#### **Updates**

- Mrs. Bazar: She reminded everyone that course room rescheduling should be done with a schedule corrections form. January 21st is the day to proof summer schedules. The room schedule and classroom schedule are available on Google Docs.
- Dr. Hansen: She is working towards getting the ASL course as part of modern languages. The department is in development to incorporate PLCs as a part of their practicum. IECE is meeting with legislature to advocate for early childhood.
- Dr. Bloomdahl: The department faculty have been asked to develop assessment plans as well as recruitment plans for each program. They are revising their HDL program. The Ed.D. has proposed an additional emphasis in Agriculture and will be making a proposal to the Graduate Studies committee. The School Psychology position as well as the GT adjunct position is awaiting approval from the Provost. The school psychology position will work in the area of Autism.
- Dr. Rogers: Peter Weber has started in his new position as NLS Program Director. Johnny Simon has been hired for CRJ program. He will begin recruiting students from Hopkinsville.
- Dr. Walker: Student teacher seminar was held with 142 student teachers. EDU 450 will meet soon to decide placements. TQI staff have begun teaching their EDU and CTE undergraduate courses. Dr. Whaley requested the TES staff to gather a total count of student teachers for the past five years.
- Dr. Washington: Kem Cothran is developing the CTE syllabus. Special Education is reviewing LBD Middle School program to reduce the number of credit hours. ASC has developed a graduate recruitment task force to review enrollment and develop a recruiting plan.
- Dr. Kleinhans: CDI has received reaccreditation. Several faculty members are attending specialized training for the swallowing center. Enrollment is expected to grow which will enable the Center to add additional faculty.
- Dr. Lyons - Three KATE Director candidates will be on campus the end of January and February 2nd. The staff is working diligently working towards their goals.
- Mrs. Lofton - Website changes are on hold until the new system is rolled out and web managers are trained. She worked with the TQI staff to discuss the 2015 College and Career Readiness Summit.
- Mrs. Dandeneau - She is working on budgets for the remainder of the year. She requested departments to review their remaining funds and see if there are extra funds that could be transferred to the renovation account. This would help replace the carpeting on the second floor.

#### **Council of Deans Meeting**

The Human Resources staff gave a report on the Affordable Health Care Act. The healthcare contributions will be reported on the W-2 forms. Adjuncts cannot teach over 30 hours. International student enrollment for spring 2015 has increased 15%. The Racer Degree Audit has been rolled out with training being offered to departments if needed.

**Spring Events:**

Nonprofit Connections - February 11th 10am-2pm, Curris Center Dance Lounge

Sparks Lecture

Teacher Leader Capstone

Student Teacher Graduate Celebration - May 8

College and Career Readiness Summit - June 16-17

**Use of Foundation Funds**

For any use of Foundation funds, two approval signatures are required. The members discussed the use of foundation funds and the guidelines.

**2014 KY Teacher Preparation Feedback Report**

The KY Center for Education and Workforce Statistics developed a report to analyze teacher preparation in relation to employment. Dr. Lyons reported on the various parts of this new report and the methodology.

Next meeting will be held on January 28th at 8:30am.

Meeting adjourned.